

# Crawley Borough Council

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## **Report to Licensing Committee for Information**

**12<sup>th</sup> November 2012**

### **Review of Alcohol, Regulated Entertainment and Late Night Refreshment Policy 2013 -2018**

#### **1. Key Points**

- 1.1 Sets out the proposed Strategy to discharge the Council's role in its capacity of Licensing Authority for the 5 year period 2013 – 2018.
- 1.2 Details the organisations and individuals who have been consulted for their views.
- 1.3 Policy and procedures are compliant with section.182 guidance issued to Licensing Authorities by the Department of Media Culture and Sport.
- 1.4 A copy of the Policy is available to view in the Members' Study.

#### **2. Recommendations**

- 2.1 **For information only and the purposes of recording Licensing Members views.**

ANGELA TANNER  
**Head of Planning and Environmental Services**

### **3. Background**

- 3.1 The Council in its role as Licensing Authority has a statutory duty to produce and a 'Statement of Licensing Policy' concerning the sale of alcohol, regulated late night entertainment and late night refreshment houses. This policy must set out in detail the manner in which the Licensing Authority will consider and control matters subject to the Licensing Act 2003 as outlined above.
- 3.2 Further to the duty to produce a 'Statement of Licensing Policy' the Council also has a statutory duty to review the policy at an interval not exceeding 5 years.
- 3.3 The current policy was created in December 2008 then extended to 2013 as a result of a change to the Act.

### **4. Consultation Process**

- 4.1 The policy has been circulated as widely as possible to ensure that 'statutory bodies' namely, Police, Fire and Rescue Service, Environmental Health, Planning, Child Protection Service were able to comment accordingly, together with any other interested parties.
- 4.2 The consultation period allowed is 12 weeks in accordance with the Cabinet Office Code of Practice on Consultation. Printed copies of the draft document were supplied to the people consulted and an electronic version of the document was also placed on the website with an open request for comment from the general public or businesses community.

### **5. Links to Other Corporate Processes**

- 5.1 The Policy is a key document that has an impact on numerous areas of the Council's businesses most specifically regarding, public safety, the protection of children from harm, prevention of public nuisance, crime and disorder, anti social behaviour related to the use of alcohol and public health.
- 5.2 The Policy is closely related to the Public Health Strategy.
- 5.3 The Policy also sets out and seeks to develop further the excellent working relationship the Council as the Licensing Authority has established with Licensing Team recently created within Sussex Police.

### **6. Ward Members' Views**

- 6.1. Ward Members views are awaited.

## 7. `Staffing, Financial and Legal Implications/Powers

- 7.1 The Council has a 'statutory duty' to review its 'statement of policy' regarding the enforcement of the Licensing Act 2003. This review will satisfy this requirement.
- 7.2 There are no staffing implications created as a result of the review.

## 8. Links to the Community Strategy and Corporate Plan

- 8.1 The proposals contained in this report relate to the following key areas of the Community Strategy

Local Economy	Y	Health and Social Care	Y
Affordable Housing	N	Community Safety	Y
Lifelong Learning	N	Local Environment	Y

The following key principles are applicable:-

(i)	Working together	Y
(ii)	Dignity, respect and opportunities for all	Y
(iii)	Leaving no-one behind	N
(iv)	Making it last	Y

## 9. Reasons for the Recommendation

- 9.1 To comply with the Councils 'statutory obligations' under section 5 (2) of the Licensing Act 2003.
- 9.2 To improve and enhance the service provided by the Council in its role as the Licensing Authority through amendments to the Licensing Policy generated through lessons learnt and dialogue with partner agencies.

## Background Papers

The Licensing Act 2003  
Guidance Issued Under Section 182. of the Licensing Act 2003

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**List of Consultees**

- (a) Police Authority  
Chief Constable, Sussex Police HQ, Malling House, Church Lane,  
Lewes, East Sussex, BN7 2D7
- (b) Fire Authority  
Chief Fire Officer, Fire and Rescue Service HQ, West Sussex County  
Council, County Hall, West Street, Chichester, West Sussex P019 1RQ  
Tel: 01243 777100
- (c) Trading Standards  
Chief Trading Standards Officer, West Sussex County Council, County  
Hall, West Street, Chichester, West Sussex P019 1RQ  
Tel: 01243 777100
- (d) Health and Safety at Work  
Head of Environmental Services, Crawley Borough Council, Town Hall,  
The Boulevard, Crawley, West Sussex, RH10 1UZ  
Tel: 01293 438000
- Health and Safety at Work  
Health and Safety Executive, Pheonix House, 23-25 Cantelupe Road,  
RH19 3BE  
Tel: 01342 334200
- (e) Local Planning Authority  
Head of Planning Services, Crawley Borough Council, Town Hall, The  
Boulevard, Crawley, West Sussex, RH10 1UZ  
Tel: 01293 438000
- (f) Local Authority – Prevention of Noise/Light Pollution  
Head of Environmental Services, Crawley Borough Council, Town Hall,  
The Boulevard, Crawley, West Sussex, RH10 1UZ  
Tel: 01293 438000
- (g) Protection of Children from Harm  
West Sussex Children’s Service, Child Protection and Independent  
Review Unit, County Hall, West Street, Chichester, West Sussex P019  
1RQ  
Tel: 01243 777100
- (h) **Chief Executive Horsham District Council**
- (i) **Chief Executive Mid Sussex District Council**
- (j) **Ward Members Crawley Borough Council**